



Rochester School District

Community Facility Use - Gymnasium Use Helpful Guidelines

The following guidelines have been put in place to increase gym availability:

- Practice lengths will be limited to no more than one-and-half (1.5) hours for gym use twice a week.
- Gymnasium requests will be limited to half-court use Monday through Friday.
- All practices scheduled will be required to follow the set times outlined below.
- The facility use calendar will provide information on when the gymnasiums are needed for school district practices and/or events, or the Facility Use Coordinator will notify the requester of availability. School sponsored events and athletics will take priority.
- All facility users must purchase a \$10 electronic access key card, including an electronic key for each coach/team accessing facilities as part of an organization.
- All youth sports organizations must provide a roster for each team requesting facility use that includes the name, age and address for each participant two weeks prior to the schedule facility use. The roster must also include contact information for the head coach. Updated rosters must be finalized two weeks after the start of a scheduled facility request.
- Refer to the district's [Use of Facilities Procedures, Rule, Regulations, Terms and Conditions](#) for a complete guide on facility use.

Requests for **RPS and GMES** can be entered following this schedule:

Gym Stage / Classroom Side	Gym Cafeteria / Playground Side
4:00 - 5:30 PM	4:00 - 5:30 PM
5:30 - 7:00 PM	5:30 - 7:00 PM
7:00 - 8:30 PM	7:00 - 8:30 PM

Requests for **RMS and RHS** can be entered following this schedule:

Gym Stage / Parking Lot Side	Gym Cafeteria / Locker Room Side
5:30 - 7:00 PM	6:00 - 7:30 PM
7:00 - 8:30 PM	7:30 - 9:00 PM